**Liverpool Hope University Risk Assessment**

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| **Risk assessment title**  |  | **Assessment by** |  |
| **School/Dept** |  | **Assessment date** |  | **Review date** |  |

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| **Description of Activity/Event** |
| Under the Health and Safety at Work Act 1974, The University has a legal duty 'to ensure, so far as is reasonably practicable, the health, safety and welfare of employees and others’. The Management of Health and Safety at Work Regulations (1999) also place a legal duty on The University, through risk assessment processes, to examine workplace hazards, identify those at risk and take measures to control those risks.Provide a brief information about your activity/event to provide a reader with an understanding of the risk assessment purpose.  |

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| **What are the hazards** | **Who might be harmed and how?** | **Existing measures to manage the risk effectively** | **Risk Rating** | **Further action required to reduce the risk** | **Residual Risk Rating** | **Action by** |
| **Whom and When** | **Complete** |
| *List what could cause harm from this activity e.g. working at height, trip hazard, fire, etc* | *List who might be harmed and specifically how they might be harmed* | *For each hazard, list the measures you are already taking to minimise the risk identified e.g. appointing competent persons, training received, planning, use of personal protective equipment, provision of first aid, task risk assessment, COSHH, SOP etc* | *decide on the level of risk based on what measures you already have in place.* | *If your risk rating is considered too high, you need to consider further measures to reduce the risk**For each hazard, list the new measures you will be taking to minimise and reduce the risk identified.*  | *decide on the new residual level of risk after further actions have been identified.*  | *Who needs to take ownership of the action and in what timescale should this be completed* | *Record when the action is complete.* |
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| *Insert further rows below for added hazard evaluation if necessary*  |  |  |  |  |  |  |  |
| **Risk Assessor E-Signature** |  | **Date** |  |
| **Supporting Documents** |
| **1** | [Hazard and Risk Profiling A-Z](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/LHU%20Risk%20Profiling%20for%20Risk%20Assessment%20%281%29.docx) |
| **2** | [Risk Evaluation Guidance](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/Risk%20Evaluation%20Guidance%20%285%29.docx)  |
| **3** | [Risk Assessment Guidance PPT](https://www.hope.ac.uk/media/gateway/staffgateway/governance/healthandsafetydocuments/Risk%20Assessment%20Training%2024-25.pptx) |